

Software Support Position

Join our team and help support our customers use and learn our software

We're a growing software company located in Arlington that is looking to add a new support team member that is passionate about working with software and building strong customer relationships.

General Details:

- This is a great opportunity to get real-world experience. Put your education into action today.
- This is an entry-level position, however we promote from within and several UTA graduates work here.
- We can be flexible to fit your school schedule, however the ability to work normal business hours is a plus.
- We will train the right candidate.

Job Description:

- Provide phone and email support and training for our software

Qualifications:

- Must have excellent verbal and written communication skills in English
- Must have passion to work with customers and a desire to help
- Familiar with general business procedures and experience working for and with small businesses
- Accounting knowledge and experience with small business accounting software (QuickBooks preferred)
- Familiar with inventory management
- Crystal Reports or other report writing experience a plus
- SQL experience a plus
- Must be organized and detail oriented

If you are interested please send your resume to jobs@acctivate.com